

MIAMI EAST LOCAL SCHOOLS BOARD BITS

Review of June 20, 2022
Regular Board Meeting

Mark Iames, board president, called the regular meeting to order at 7:00 p.m., held in room 116 in the Lecture Hall at Miami East High School. The country was honored by the Pledge of Allegiance.

Roll Call was taken with board members John Demmitt, Amanda Howell, Mark Iames, and Pam Rice in attendance.

Also in attendance were: Erin O'Neal, parent; and Reagan Howell, student.

PUBLIC COMMENTS: There were no public comments.

GOOD NEWS RECOGNITION/INFORMATIONAL

An ounce of prevention is worth a pound of cure. Proper and on-going preventative maintenance is essential to detecting and preventing structural, electrical, plumbing, and other problems across the district. As the name implies, preventative maintenance can help prevent more-costly repairs down the road. The summer is an excellent opportunity for the district to address numerous preventative items to ensure the safety and welfare of our students. Many of the projects are preventive upgrades, which similar to changing the oil in your vehicle saves the district from making more-costly repairs in the future.

Summer inspections are occurring across the campus in anticipation of the students and staff arriving in August. During the month of July items such as the bleachers, boilers, and buildings are inspected. Annual inspections and safety programs are a definite plan of action designed to prevent accidents.

Although the District has reduced its Permanent Improvement Levy over the past few years, it continues to maximize this levy to make preventive maintenance for the District.

The district plans to continue making upgrades and getting prepared for the first day of school which will be here before you know it.

TREASURER'S REPORT:

A. Treasurer's Report to the Board/Consent Agenda Items:

Amanda Howell moved and Pam Rice seconded motion to approve:

1. Recommend approval of the minutes of the regular board meeting of May 31, 2022, as presented.
2. Recommend approval of financial statements for May 2022, as presented.
3. Recommend approval of unclaimed funds from FY2022 to fund 022, as presented.
4. Recommend approval of account modifications, as presented.
5. Recommend approval to renew Property, Violence, Auto, Liability, and Pollution insurance from the Ohio School Plan through The Hylant Administrative Services for FY 2023 (July 1, 2022 to June 30, 2023).

6. Recommend approval to participate in the Cyber Liability Program from Hylant Administrative Services during FY 2023 (July 1, 2022 through June 30, 2023).
7. Recommend approval of the transfers and advances of funds necessary to close the Fiscal Year 2022.
8. Recommend approval of the Amended Certificate of Estimated Resources for Fiscal Year 2022 (final); approval to amend the FY 2022 appropriations and approval to allow transfers of appropriations as necessary to close Fiscal Year 2022; and approval to revise the student activity budgets, as required, to close Fiscal Year 2022.
9. Recommend approval of Temporary Appropriations for FY 2023 at 25% of the FY 2022 actual expenditure amounts.

Motion Passed

B. Treasurer's Report to the Board/Regular Agenda Items:

1. John Demmitt moved and Amanda Howell seconded motion to approve donations as follows:

- a. \$5,000.00 Grant from the Miami County Foundation to Miami East Athletic Department for the purchase of Cold Compression Modality.
- b. \$2,023.00 Grant from the Miami County Foundation to the Jr. High School Principal's fund for the purchase of 3D Human Anatomy Models.
- c. \$1,500.00 Grant from the Miami County Foundation to the Elementary School Principal's fund for the purchase of Sensory Paths & Bins.
- d. \$2,295.18 Donation from Miami East Athletic Boosters for Girls Soccer Uniforms.
- e. \$1,500.00 Donation from Altrusa International Foundation of Troy for the Title I program.
- f. \$60.00 Donation from an anonymous donor for the Miami East High School Art Club.
- g. \$400.00 Grant from the National FFA Association to the Miami East FFA program.
- h. \$400.00 Grant from the National FFA Association to the Miami East FFA program.

Motion Passed

C. Treasurer's Report - Other Informational/Discussion Items:

1. The Auditor of State has determined that he will not conduct the audit of the Miami County School District Pool for the period July 1, 2021 through June 30, 2022 (1 annual audit) and for the fiscal period July 1, 2022 through June 30, 2026 (2 biennial audits). An Independent Public Accountant's assistance in this auditing service is required.

The contract to audit the Miami County School District Pool has been awarded to BHM CPA Group, Inc.

The Total Fixed Fee Bid for Fiscal Years 2022 to 2026 is \$54,000.00.

2. The Southwestern Ohio Educational Purchasing Council released their 2023 Insurance Renewal Information. Miami East will have a 6% increase for both the PPO and HDHP Health Plan, and a 1.5% increase for the Dental Plan. The cost for the Vision Plan will remain the same.

SUPERINTENDENT'S REPORT

NEW BUSINESS:

A. EMPLOYMENT ITEMS:

1. Pam Rice moved and Amanda Howell seconded the motion to approve the acceptance of Sharon Martin's letter of resignation, effective at the conclusion of the 2021-2022 school year as an educational aide.

Motion Passed

2. Amanda Howell moved and John Demmitt seconded the motion to approve the acceptance of Kira Kinard's letter of resignation, effective at the conclusion of the 2021-2022 school year as an educational aide.

Motion Passed

3. John Demmitt moved and Pam Rice seconded the motion to approve the acceptance of Kyrie Hire's letter of resignation, effective at the conclusion of the 2021-2022 school year as an educational aide.

Motion Passed

4. Pam Rice moved and John Demmitt seconded the motion to approve the hiring Alisha Church as a special education teacher at Miami East Elementary, on a one-year limited contract, for the 2022-2023 school year, step 5, with a Master's Degree, effective August 1, 2022, pending transcripts and background checks.

Motion Passed

5. Amanda Howell moved and Pam Rice seconded the motion to approve of Sara Hufford, as an educational aide, at Miami East on a one year limited contract, step 0, at 6.5 hours per job description, effective August 23, 2022, for the 2022-2023 school year.

Motion Passed

6. John Demmitt moved and Amanda Howell seconded the motion to approve of Claudia Edwards, as an educational aide, at Miami East on a one year limited contract, step 0, at 6.5 hours per job description, effective August 23, 2022, for the 2022-2023 school year.

Motion Passed

7. Pam Rice moved and John Demmitt seconded the motion to approve of Michelle Mastrino, as an educational aide, at Miami East on a one year limited contract, step 4, at 6.5 hours per job description, effective August 23, 2022, for the 2022-2023 school year.

Motion Passed

8. Amanda Howell moved and Pam Rice seconded the approval to utilize district cashiers, counselors, EMIS, and technology facilitators on an as needed basis during the summer months, effective June 1, 2022.

Motion Passed

9. John Demmitt moved and Amanda Howell seconded the motion to approve hiring Janet Gump as a High School Certified Librarian, for the 2022-2023 school year.

Motion Passed

10. Amanda Howell moved and John Demmitt seconded the motion to renew the following classified contracts, on the approved classified job classifications schedules, effective for the 2022-2023 school year as follows:

ONE-YEAR LIMITED:

Custodian- Carla Grout

Custodian- Paul Teem

Motion Passed

11. Amanda Howell moved and Pam Rice seconded the motion of approval of the non-renewal of the spring supplemental contracts, for personnel outside the teaching staff of Miami East, effective at the close of the 2021-2022 school year season as follows:

HIGH SCHOOL

Head Baseball Coach – Dean Denlinger

Assistant Baseball Coach – Dustin Heilman

Assistant Girls’ Softball Coach – Miranda Huddle

Head Boys’ Track Coach – Steve Karnehm

Assistant Track Coach – Levi Karnehm

JUNIOR HIGH SCHOOL

Head Track Coach- Brittany Shively

Assistant Track Coach- Kristi Karnehm

Motion Passed

B. APPROVAL OF 2022– 2023 SCHOOL LUNCH PRICES:

Pam Rice moved and Amanda Howell seconded the motion for approval of the 2022-2023 school year school lunch prices.

Grades K-5 - \$2.60 6-12 - \$2.85 Adult - \$3.85 and Milk - .55 cents

Motion Passed

C. APPROVAL OF EXTENDED SCHOOL YEAR DAYS FOR SPECIAL EDUCATION STUDENTS:

Pam Rice moved and John Demmitt seconded the motion for approval for extended school year days for the following special education students.

Motion Passed

D. E-RATE TELEPHONE SERVICE:

John Demmitt moved and Amanda Howell seconded motion to approve the selection of the following internet service providers and agreements, following the application process for E-RATE as outlined by the Schools and Libraries Program of the Universal Service Fund for the 2022-2023 school year:

- Internet- META
- Broadband service-wireless- MobileTek
- Broadband service-switches- MobileTek

Motion Passed

E. HIGH SCHOOL ASSISTANT COOK/CASHIER JOB DESCRIPTION:

Pam Rice moved and Amanda Howell seconded the motion to approve the Assistant Cook/Cashier job description at the high school.

Motion Passed

F. HIGH SCHOOL CERTIFIED LIBRARIAN JOB DESCRIPTION:

Pam Rice moved and John Demmitt seconded motion to approve the Certified Librarian job description at the high school.

Motion Passed

G. 2023 EPC BUS BID:

John Demmitt moved and Amanda Howell seconded the motion to participate in the 2023 Southwestern Ohio Educational Purchasing Council bus bid process. The District is under no obligation to accept the bid if it so chooses.

Whereas the Miami East Local School Board of Education wishes to advertise and receive bids for the purchase of one school bus.

Therefore, be it resolved the Miami East Local School Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one school bus.

Motion Passed

OTHER INFORMATIONAL/DISCUSSION ITEMS:

- 2022-2023 Miami East High School, Junior High, and Elementary Student Handbooks to review for approval at the July Board of Education meeting.
- 2022-2023 Miami East Staff and Bus Driver Handbooks to review for approval at the July Board of Education meeting.
- 2022-2023 Chemical Hygiene Plan and Shop Safety Plan to review for approval at the July Board of Education meeting.
- 2022-2023 Class Fees to review for approval at the July Board of Education meeting.
- 2022-2023 District-Wide Electronic Telecommunication Services Agreement & Acceptable Use Policy (AUP)

BOARD MEMBERS' COMMENTS:

ADJOURNMENT: The Board adjourned the meeting at 7:40 p.m.

NEXT REGULAR BOARD MEETING

July 18, 2022

7:00 P.M.